

# internship

marketing • public relations • advertising

Family Service & Guidance Center of Topeka, a large nonprofit organization, is looking for a highly-motivated student who wants a diverse internship experience in marketing, advertising and public relations.

## The intern will assist in....

- implementing the agency's public relations/marketing/development strategy
- special event planning
- representing the agency at special events
- distributing marketing and promotional materials
- internal and external communications

## E-mail a letter of interest and resume to:

Amy Burns, JD  
Director of Marketing & Public Relations  
aburns@fsgctopeka.com

The successful candidate will work approximately 15 hours a week and must have reliable transportation. We will be flexible with the right candidate's schedule.

- hands-on -  
marketing  
event planning  
communications  
graphic design  
branding  
advertising  
fundraising  
presentations  
press releases  
writing  
media  
networking



FAMILY SERVICE &  
GUIDANCE CENTER  
*Improving children's lives since 1904*

Family Service &  
Guidance Center  
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